SVASTI BANQUET HALL

Terms & Conditions

1. Booking is to be done on a first come first serve basis.
2. 50% of the total booking amount is to be paid at the time of booking and the balance amount is to be paid before seven (7) days of the event date.
3. Apart from the booking amount, a security deposit is to be paid at the time of booking.
   In case of any breakage or damage done by the party that would be compensated from Security deposit. Security deposit will be refunded after 3 days of the event date after deducting the amount for breakages & damages, if any. Otherwise, the amount will be refunded in full.
4. Maximum number of guests allowed are 100 and 200 guests while booking one or both halls respectively.
5. Booking amount will not be refunded under any circumstances.
   However, the booking date may be changed subject to availability of the date.
6. Electricity charges @ Rs.11/- per unit will be charged extra as per meter reading.
7. Authority/Hotel is not responsible for CESC power cuts, if any. If power back-up is required by the party due to power cut, that can be arranged by the authority and charges for the same are to be paid separately @Rs……..per hour.
8. Timing of banquet booking from 6 am to 12 midnight and Rs.2500/- per hour shall be per hour charged for the use of the premises beyond the scheduled timing.
9. Hotel authority is not responsible for any sort of mishap, natural calamities and theft.
10. Party must inspect the premises prior to taking possession of the same on the day of the event and similarly, the party will hand over peaceful possession of premises and vacate the same in such condition as it was handed over to them. Any disputes that arise due to the damages done by the party will be settled as per present market value.
11. The following are strictly prohibited in and around the hotel/banquet premises
    ● Fireworks and bursting of crackers
    ● Consumption of liquor/ Intoxicating items/ Smoking
    ● Spitting paan and gutka would attract a fine of Rs.2000/-
    ● Pasting any sort of tape, paper etc. on the wall or roof.
12. Sound system can be used upto 10 pm only.
13. It is strictly prohibited to The party shall keep the premises neat and clean as far as possible and to avoid wasting water unnecessarily.
14. It is compulsory to take service through the authority's empanelled Caterer, Electrician,Decorator and Florist and charges for the same are to be paid extra.
15. The Party must nominate one authorized person to coordinate with the Hotel for all event related issues and his communication alone will be recognised for all purposes.

Banquet Hall Details

Area	2 adjacent Halls(A and B) of approximately 1000 sqft.
Location	Hotel Soukyam 4th Floor (Lift access upto 3rd floor only) 32/11, Gariahat Road (South), Kolkata-700031
Contact	Phone: 1. 9038813888 2. 9038823888 Email: soukyamhotel@gmail.com
Time/Day	6 AM to 12 midnight
Rent Inclusive of	1. Floor space 2. Furniture as under: ● Providing chairs (Up to 100 nos.) ● 5' round table (up to 10 nos.) with chairs. ● Stage of 8' x 4' x 2 nos. ● Two workmen for cleaning during the function
Nos. of Guests	Limited upto 200 guests.
Rent Exclusive of	1. Flower decoration charges 2. Light decoration charges 3. Catering services 4. Electricity charges 5. Sound systems charges
Rental Charges: (Introductory offer) (Valid up to 31.3.2023)	A. Rs. 44,000/- for one side + Electricity charges per day. B. Rs. 66,000/- for two sides + Electricity charges per day. C. Rs. 2500/- per side per hour + Electricity charges **(GST @ 18% will be extra on hall rental charges)**
Other terms:	1. Electricity charges will be Rs. 11/- per unit of consumption. 2. Flower, Light Decorators & Caterers are to be selected from our empaneled vendors only. However, you can negotiate among these parties and fix one of them. 3. 50% advance to be paid while booking & balance 7 days before function. 4. For hourly basis booking minimum duration is 4 hours. 5. Security deposit rates are @ Rs. 20000/-, Rs. 30000/- & Rs.5000/- for A,B & C above respectively. Returnable after function. 6. For cancellation conditions apply.